
TRUCK DRIVER FOR MANNA FOOD BANK

Job Description:

Job summary - This position is part of a team that offers food service to community members experiencing food insecurity. A Driver is responsible for the pickup and delivery of food through direct interactions with the public and partner organizations. Schedule is Tuesday through Saturday.

Essential Job Functions:

- Pick-up food at grocery stores and/or farmers' markets along designated route
- Establish and maintain good working relationships with store/market managers and vendors
- Work with Logistics management to maximize efficiency of the collection of food.
- Unload food, weigh food, and position food in the warehouse to assist the warehouse staff.
- Distribute food at assigned sites.
- Ensure participants are treated with respect.
- Ensure participants sign participant sign-in sheet when picking up food.
- Help participants load the food into their cars or other transportation.
- Coordinate with Participant Services Manager for participant referral verification.
- Collect and distribute foods at other sites.
- Pick-up and unload donated food as required.
- Drop off food at assigned sites.
- Maintenance and Use of vehicle
- Maintain cleanliness of vehicles on a daily basis
- Fuel vehicles as needed at Manna approved location
- Collect and report required information on fueling and maintenance of vehicles
- Follow all applicable driving regulations as required by the State of MD
- Other Responsibilities
- Assist in the warehouse as required.
- Other duties as assigned or required.

Job Requirements:

- Demonstrated ability and experience driving box truck
- Ability to lift objects of 50 pounds continually and up to 100 pounds waist high occasionally and load them into vehicles.
- Exceptional customer service.
- Ability to work as a part of a team as well as individually.
- Valid driver's license and Department of Transportation (DOT) medical card with the proven ability to drive any Manna vehicle.
- Clean driving record with no moving violations in the past two years and no major violations in the past ten years. No DUI citations.
- Pre-employment Drug Screening and post-accident drug screening.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is regularly required to use hands to finger, handle or feel; reach with hands and arms; and talk or hear. The employee frequently is required to stand; walk; and stoop, kneel, crouch or crawl. The employee is occasionally required to sit and climb or balance. The employee must regularly lift and/or move objects up to 50 pounds and occasionally lift and/or move objects that weigh more than 100 pounds. The employee must be able to stand continuously for up to 3 hours at

a time. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

Environmental Conditions:

While picking up and distributing food, the employee will be exposed to a wide array of environmental conditions including extreme heat and cold, rain, snow and ice. The employee must be able to work in these conditions for up to 3 hours at a time.

Disclaimer

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification and are subject to change at any time. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed. Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time.

Equity Commitment

Manna Food Center is committed to serving as an ally for racial justice and is proud to be an Equal Opportunity Employer. We are fully committed to equity in our workplace and society and believe deeply in diversity of race, gender, sexual orientation, religion, ethnicity, and national origin. Community members with lived experience of our service area are encouraged to apply.

Salary

Manna is committed to providing fair compensation, depending on experience, and in the context of the not-for-profit marketplace.

Job Types: Full-time, Non-Exempt

Salary: \$15.75-17.00 /hour, DOE

Application: Please send your resume to jobs@mannafood.org

- How many years of Driving experience do you have?
- Do you have the following license or certification: Driver's License?
- Do you speak Spanish and English?